

# **TONTITOWN WATER & SEWER COMMISSION MEETING MINUTES 04-25-2008**

**1. ROLL CALL** – At 4PM All Commissioners present except Goddard. Also present: Mick Wagner.

**2. APPROVAL OF AGENDA** – A motion by Gunderson to approve agenda as written and 2<sup>nd</sup> by Zulpo, motion passed unanimously.

## **3. NEW BUSINESS**

**A. Discussion on moving W&S Office** – Mr. Brandt and Zulpo related their discussion with Mr. Edgmon of 4/16/08. An audio file of this meeting had previously been provided to the Commission members. Discussion occurred that this move did not make any business sense as it would still require the Commission to have two office staff because of an event of sickness or vacations. The current office arrangement also allowed the Commission to provide shared resources to the Recorder/Treasurer and had worked well for Mrs. Corter. It was thought that Mr. Edgmon was making an unreasonable request, however in efforts to appease him the Commission decided to relocate offices. Motion to move offices from city hall was made by Baker and seconded by Zulpo. Motion passed unanimously.

**B. Consider office lease** – Before the meeting Chairman Brandt had requested Mr. Wagner to check on offices were available in the city. The foremost requirements for the new location, in order of priority were easy customer access and good visibility with adequate customer parking. An office space of 1000 sq. ft. located at 155 Fantinel fit all requirements the best of 3 sites reviewed. The lease rate would be \$1225 per month which would include rent and all utilities with a two year lease term agreement. Motion to direct Chairman Brandt to sign a two year lease for \$1225 per month was made by Zulpo and seconded by Baker. Motion passed unanimously.

**4. ADJOURN** – Motion to adjourn made by Zulpo and 2<sup>nd</sup> by Baker. Motion passed unanimously.