

TONTITOWN WATER & SEWER COMMISSION MEETING
Minutes – 07/11/07

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ROLL CALL at 3PM by Bill Brandt as acting Chairman

**Gunderson
Goddard
Brandt
Baker**

Also Present:

**Mick Wagner
Joe Edgmon
Mike Zulpo
J.R. Carrol, W&S Attorney
Becky Alston, Alderman Ward #3
Chuck Nickel, Britt Vance and Jerry Holloway, - USI W&S Engineer
Mr. Gewanda with Bud Anderson HVAC**

APPROVAL OF AGENDA - motion by Goddard to approve and 2nd by Baker, motion passed unanimously

APPROVAL OF MINUTES FOR 5/1&25/07 – motion by Baker to approve and 2nd by Goddard, motion passed unanimously

REVIEW FINANCIALS – Non new financials were presented other than what had been previously posted to website.

ACCEPTANCE OF WAGNER RESIGNATION– motion by Gunderson to approve and 2nd by Goddard, motion passed unanimously

ELECTION OF NEW CHAIRMAN - motion by Baker to appoint Bill Brandt as Chairman replacing Wagner, and 2nd by Goddard, motion passed unanimously

OLD BUSINESS:

- A. **Gravity system** contract presently 64% complete with 64% of the time

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used. Rock contingency apx. \$468,000 with apx. \$13,000 used. Flow meter at lift station still being calibrated although lift station is operational at this time.

- B. **RATIFICATION of SEWER MASTER PLAN** – This action was taken as the minutes were unclear as official action was taken to approve plan as presented by USI during the 1/9/07 meeting. Motion by Goddard to approve and 2nd by Baker, motion passed unanimously

NEW BUSINESS

- A. **Consider management of W&S daily operations** – Motion made by Gunderson and 2nd by Goddard to contract Mick Wagner as the Executive Director. Wagner demanded \$2 per year for this service. Mr. Carrol was directed to prepare contract by 7/13/07. Motion Passed unanimously
- B. **Consider options for line extensions in the commercial and industrial areas in east portion of the city** – Engineers recommended to wait but offered 3 options for line extensions in Business Park of the city as possible use of any funds left if rock contingency is not used.
- C. **Consider contract for preparing invert attributes for GIS sewer layer** – Motion made by Goddard and 2nd by Baker to grant contract to USI to not exceed \$3500 to prepare data and post to the GIS. Motion Passed unanimously. This info will be due within 30 days.
- D. **Review Morrison Shipley appeal of W&S engineers recommendation** – Developer as represented by Scott Stokenberry and Corey Roberts of Morrison Shipley engineers asked for variance to postpone boring and establishing tie to east side of hwy 112 since they have a connection for water from the north and will bore Hwy 412. Motion made by Gunderson and 2nd by Goddard to allow waiver of bore under Hwy 112 until phase 2 of

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the Venezia subdivision. Motion Passed unanimously.

COMMENTS FROM COMMISSIONERS – Mr. Carrol stated than PAM had requested vacation of certain easements they had previously given since the sewer lines had been re-routed, and stated he saw no problem with this request. Motion made by Baker and 2nd by Gunderson made motion to vacate this easement in exchange for the new easements. Motion Passed unanimously.

ADJOURN

Motion to adjourn and passed. Meeting closed 4:02 PM